

**Personnel Committee**  
**Municipal Pensions and Oversight Board**

**Agenda**

- I. Call to Order**
- II. Roll Call**
- III. Discussion of Evaluation of Executive Director**
- IV. Discussion of Increases for Staff**
- V. New Business**
- VI. Old Business**
- VII. Adjournment**

# MUNICIPAL PENSIONS OVERSIGHT BOARD

## Minutes of Meeting

March 20, 2024

The Personnel Committee for the Municipal Pensions Oversight Board (MPOB) met on March 20, 2024, at 1:00 PM at 301 Eagle Mountain Road, Suite 251, Charleston, West Virginia and by Google Meet. The Chair, Mr. Fleck, welcomed everyone and called the meeting to order, noting that a quorum was present. Mrs. Warren called the roll.

### ATTENDEES

#### Personnel Committee Members:

Jeffrey Fleck – Present  
Sarah Long – Present  
Stephen Neddo – Present  
Tom Percy – Present

#### Staff:

Janet Warren, Administrative Assistant – Present

#### Minute Taker:

Janet Warren

#### I. Call to Order

Mr. Fleck calls the meeting to order and asks for a roll call.

#### II. Roll Call

*Mrs. Janet Warren calls the roll.*

Mr. Fleck notes that a quorum was present.

Mr. Jeff Fleck recommended the board go into executive session as provided for in the Open Meetings Act, under W.Va. §6-9A-4(b)(2)(A) to discuss personnel matters.

*MOTION: Moved by Mr. Tom Percy; Seconded by Ms. Sarah Long, for the Municipal Pensions Oversight Board Personnel Committee to go into executive session to discuss personnel matters. Passed unanimously.*

**RESOLVED, that the Municipal Pensions Oversight Board go into executive session to discuss personnel matters.**

MPOB staff member, Janet Warren, left during the executive session.

Mr. Fleck called the meeting back to regular order stating no decisions or motions were made.

**III. Discussion of Evaluation of Executive Director**

Mr. Fleck asks for a motion to accept the evaluation as discussed.

*MOTION: Motion to accept the evaluation as discussed. Moved by Mr. Tom Percy; Seconded by Ms. Sarah Long. Passed unanimously.*

**RESOLVED, that the Personnel Committee accept the evaluation of the MPOB Executive Director as discussed.**

**IV. Discussion of Increases for Staff**

Mr. Fleck states the budget bill has passed. As part of the budget bill, the Governor has passed an average of 5% pay increase, \$2900 per employee. Mr. Fleck asks for a motion electing to give the MPOB staff the same increase that other state employees will receive.

*MOTION: Motion to give 5%, \$2900 salary increase to all MPOB staff. Moved by Mr. Steve Neddo; Seconded by Mr. Tom Percy. Passed unanimously.*

**RESOLVED, that the MPOB staff will receive a pay increase in the amount of \$2900.**

**V. New Business**

*No new business*

**VI. Old Business**

*No old business*

**VII. ADJOURNMENT**

Mr. Fleck called for a motion to adjourn

*MOTION: Motion to adjourn. Moved by Mr. Tom Percy ; Seconded by Mr. Steve Neddo  
Passed unanimously:*

**RESOLVED, that the March 20, 2024, meeting of the MPOB Personnel meeting is adjourned.**

  
\_\_\_\_\_  
Mr. Jeffrey Fleck, Personnel Committee Chairman

Minutes approved \_\_\_\_\_

3/20/25

(date)