

AGENDA
Municipal Pensions Oversight Board

Meeting of the Board Members

July 29, 2025 – 1:00 P.M.

301 Eagle Mountain Road, Second Floor, Suite 251, Charleston, WV 25311

- I. Call to Order and Roll Call
- II. New Business
 - A. Personnel
 - 1. Deputy Director Recommendation
 - 2. Tuition Reimbursement Program
 - 3. Other Business
- III. Public Comments
- IV. Adjournment

*Next Board Meeting is September 18, 2025. Drive safely on your return home.

MUNICIPAL PENSIONS OVERSIGHT BOARD SPECIAL MEETING
MINUTES OF MEETING
July 29, 2025

The Municipal Pensions Oversight Board (MPOB) met on July 29, 2025, at 1:00 PM. The meeting was held at 301 Eagle Mountain Rd. Suite 251, Charleston WV 25311. Mr. Steve Neddo welcomes everyone and calls the meeting to order. Janet Warren calls the Roll.

Roll Call - Attendees:

Board Members:

Travis Blosser — Present virtual

Jeffrey Fleck — Present

David Lanham — Absent

Sarah Long — Present virtual

Jason Matthews, Vice Chairman — Absent

Steve Neddo — Chairman — Present virtual

Michael Payne — Present virtual

Tom Percy — Present virtual

Craig Slaughter — Present virtual

Staff:

Janet Warren — Administrative Assistant — Present

Matthew Pauley, Chief Financial Officer — Present

Blair Taylor, Executive Director — Present

Minute taker:

Janet Warren

Mr. Neddo states the MPOB does have a quorum.

I. Call to Order and Roll Call

Mrs. Janet Warren calls the roll.

II. New Business

Mr. Neddo thanks Tom Percy, Jeff Fleck, and Sarah Long of the Personnel Committee for taking their time to conduct interviews and attend to the business of the Committee. . Mr. Percy also thanked Mr. Neddo and Mr. Taylor for their work as well.

A.) Personnel

Mr. Jeff Fleck makes a motion to go into the Executive session as provided for in the Open Meetings Act, under W.Va. §6-9A-4(b)(2)(A) to discuss personnel matters.

MOTION: Moved by Mr. Jeff Fleck; Seconded by Mr. Tom Percy for the Municipal Pensions Oversight Board to go into Executive Session pursuant to W.Va. §6-9A-4(b)(2)(A) to discuss personnel matters. Passed unanimously.

Mr. Pauley and Mrs. Warren left during the Executive Session meeting.

Mr. Neddo calls back to order the meeting, stating no motions or decisions were made during the executive session.

1. Deputy Director Recommendation

- Mr. Fleck states that the Personnel Committee met on July 18, 2025, to select a candidate to propose to the full Board for the Deputy Director position. Prior to that meeting the Committee met and conducted interviews with four candidates for the position.
- The Committee would like to make a recommendation to the MPOB to hire Mr. James Duncan for the Deputy Director position at a salary of \$90,000.
- Mr. Fleck makes a motion to hire Mr. James Duncan for the position of Deputy Director position for the salary of \$90,000.

MOTION: Moved by Mr. Fleck; Seconded by Mr. Travis Blosser for the Municipal Pensions Oversight Board to hire Mr. James Duncan for the Deputy Director position. Passed unanimously.

RESOLVED; The MPOB will hire Mr. James Duncan for the position of Deputy Director.

2. Tuition Reimbursement Program

- Mr. Fleck states that the committee discussed creating a policy for continuing education, a tuition reimbursement program for staff of MPOB. Director Taylor is working on developing that policy. He plans on bringing that to the next regular board meeting.

3. Other Business

- Mr. Fleck states that the committee discussed a merit increase. This would be a merit increase for Ms. Janet Warren, going from the current hourly rate of \$29.76 to \$31.25, effective August 23, 2025.

Mr. Fleck makes a motion to give Ms. Janet Warren a merit raise from \$29.76 to \$31.25 an hour.

Motion: Moved by Mr. Jeff Fleck; Seconded by Craig Slaughter for the MPOB to give Ms. Janet Warren a merit hourly raise of \$31.25 an hour. Passed unanimously.

RESOLVED; The MPOB gives Ms. Janet Warren an hourly raise in the amount of \$31.25 an hour.

Mr. Neddo states that there is no motion needed for the tuition reimbursement discussion, stating that he has done that at every place he has worked at and believes it is an awesome idea.

III. Public Comments

None

IV. Adjournment

Mr. Neddo adjourns the meeting.

RESOLVED; that the June 29, 2025, meeting of the MPOB is adjourned.


Stephen Neddo, Chairman

Minutes approved 9/18/2025
(Date)

Referenced documents can be found in the Board Meeting Packet.